

## TOWN OF BROOKLINE

333 Washington Street, Brookline, Massachusetts 02446

## PURCHASE ORDER CHANGE FORM

INVOICE DATE: 10-Jun-24

TO:	Jonathan Levi Architects 266 Beacon Street Boston MA 02116
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Purchase Order Number

21913796

Vendor Number

7860

PAYMENT AMOUNT

\$269,713.21

BUDGET \$10,159,019.78  
BALANCE \$832,903.47

FUND	ORGANIZATION	ACTIVITY	OBJECT
	2594C210		524003

FOR: Driscoll School

Amendment	Date	
26	6/11/2024	Extended JLA Construction Administration

AMOUNT  
\$269,713.21

## BUILDING COMMISSION

APPROVAL OF:

Janet Fierman, Chairman

George Cole

Karen Breslowski

Nathan E. Peck

Brooke Dusklin

## BOARD OF SELECTMEN

APPROVAL OF:

Charles Carey, Town Administrator

Bernard Greene, Chairman

Michael Sandman

John VanScoyoc

Miriam Aschkenasy

Paul Warren

## SCHOOL COMMITTEE

APPROVAL OF:

Deputy Superintendent For Administration and Finance

July 3, 2024

Lap Yan, RA, PhD, MCPPO  
Director of Capital Construction  
Brookline Town Hall  
333 Washington Street  
Brookline, MA 0244



Re: Time Extension Additional Services Request

Lap,

Per our discussion, together with Janet and Philip of June 26, this letter will confirm the terms of our proposed additional services for extension of CA time covering the period of June through October 2023. The rationale for this request is detailed in Philip's attached letter dated November 28, 2023. In short, the period of construction and associated Phase 1 CA services exceeded the stipulated Owner-Agreement date of May 31, 2023. This required JLA to provide additional services for a period of 5 months - to date, without compensation.

Our original request was for compensation for 3 months of additional services for a lump sum of \$259,713.21, as calculated in the attached document. We continue to honor the original proposal. In addition, as Janet requested, in return for agreement and payment by the Town of this additional services request, barring any owner-initiated change in the scope of the work, JLA waives any further additional compensation for extension of time going forward.

Very truly yours,

A handwritten signature in black ink, appearing to be 'Jonathan Levi', is written over a horizontal line. The signature is fluid and cursive.

Jonathan Levi FAIA  
Founding Partner and Director of Design

cc: Janet Fierman, Chairperson, Brookline Building Commission  
Philip Gray

Attachments: Philip Gray letter of November 28, 2023

leviarc.com

T 617 437 9458

266 Beacon Street, Boston, MA 02116

28 November 2023

Janer Fierman  
Chairperson  
Brookline Building Commission  
333 Washington Street,  
Brookline, MA 02445

Re: *Fee Proposal, Extended Construction Administration Schedule  
Driscoll School, Brookline MA*

Dear Madam Chair,

Following up on the decision at the 5/9/23 Building Commission meeting to wait until post occupancy of the new Driscoll to review our proposal for extended CA services, I wanted to provide an update and respectfully request that that further consideration be granted at the next meeting. My intent in writing this letter is not so much to underscore Brookline's obligations as described in the signed contract, but more so to describe why it is fair and reasonable for JLA to be making this request.

By way of Background, our signed contract scheduled Phase 1 substantial completion on 11/4/2022, but did not specify a start date of construction as it was not clear at the time what early packages would be called for. I believe it is important to note that JLA had no control over the decision not to include an early package. Had one been included, it would likely have shaved at least 6 months off the schedule, and JLA would not be making this request. My understanding is that this decision was made to avoid cost overruns similar to those incurred on the High School Project. By way of reference, JLA has never had cost overruns associated with our early packages, and most recently our Fuller School in Framingham came in \$4M under budget with 3 early bid sets. I hope the Commission will at least consider the question of whether JLA is being asked to pay the price for schedule decisions over which we had no control, and were made due to another project's missteps.

Needless to say, JLA has and will always keep the project fully staffed and worked in good faith. The reality is that this has simply gone on longer than was intended in the terms of our contract. JLA issued a 90% CD pricing set in November 2020 and received a reconciled cost estimate from Gilbane in January showing that the project was on budget. We provided the original set of contract documents on 2/15/21 based on that scope of work. None of us will ever know if the bids came in over budget entirely because of the Covid pandemic, but it unquestionably played a large part. To fix the problem, JLA put all hands on deck and very nimbly coordinated the roughly 20 consultants with the architectural work to provide a new set in just 2 months. We brought the project in on budget, and have kept it there through occupancy by the students.

We've never suggested asking for any additional fee for the redesign work, although the pandemic's hyperinflation and supply chain breakdowns could be seen as the very definition of unforeseeable force majeure circumstances that interfere with reasonably fulfilling a contract.

For convenience, I've attached the relevant page from Amendment 1 of the contract, which specifically defines CA services beyond 5/31/23 as Extra Services. We very respectfully request that the Town of Brookline honor this contract language. It is our understanding that LeftField unambiguously agrees that JLA is owed compensation for our extra work.

**Proposed Fee:**

As longtime Brookline residents, and professionals who deeply value our decades long working relationship with this amazing town, we have no desire to suggest a penny more than an appropriate fee for the work to be provided. I believe our good faith was demonstrated when JLA waived additional CA fee for the schedule extension from 8/31/23 to 9/16/23 for the terrazzo work, although we clearly could have joined LeftField and Gilbane in asking for additional fee. I should note that we informed LeftField and Tony Guigli back in November of last year that we anticipated invoicing for extra services after 5/31, and, receiving no suggestion that this might be a problem, waived this fee with the understanding that we would receive our proposed fee.

Using 2020 hourly rates our labor costs from June through October of 2023 amounted to \$452k. Though we don't believe it would be unreasonable to ask for T&M for this full amount, we are proposing a much lower number. We believe it is more than fair to propose dividing our Phase 1 CA fee of \$2,337,419 evenly over 27 months instead of 24, or \$86,571.07 per month. This means June, July, and August would be invoiced lump sum monthly for a total extra service of \$259,713.21, and any fee for September and October be waived.

Please do not hesitate to contact me if there is any additional information I can provide to assist.

Sincerely,



Philip Gray  
Senior Principal  
Jonathan Levi Architects

### Excerpt from Amendment 1 of the Owner Architect Agreement

Mechanical, Electrical, Plumbing & Fire Protection Engineering

Models and Renderings (produced as part of the Designer's regular design process are included)

Photovoltaic Energy Generation if applicable

Security Consultant

Specification Writer

Structural Engineering

Technology & Communications

Theater/ Arts consultant

Site Survey

Traffic and Parking

Utility Company Rebates and Grant Application

### **Extra Services**

Extra Services provided pursuant to Article 8 shall be compensated by a lump sum fee agreed upon in advance in writing by the Owner and the Designer. The Designer shall be reimbursed for Extra Services provided by its Subconsultants, supported by invoices, plus 10% Additional tests and surveys are Extra Services as described in Article 4.11.

### **Extra Services**

Geotechnical Engineering: testing, reports, construction administration

Geo-Environmental Engineering: testing, analysis, soil pre-characterization, MassDEP filing documentation, soil re-use submittal packages and LSP field engineering services as needed

Hazardous Materials / LSP: Testing, analysis, and LSP field engineering services as needed

Technology Equipment Procurement

Inventory of existing FF&E & Programming of FF&E

Management of FF&E Procurement, Delivery & Installation (printing of bid documents by owner)

See FF&E basic services above

Building Commissioning

Community noise assessment

Creation and coordination of separate bid package (beyond the already identified structural and playground packages)

Construction Administration Services beyond: Phase 1:5/31/2023, Phase 2: 12/31/2024

### **Reimbursables**

For allowable reimbursables pursuant to Article 9, the Designer shall be reimbursed for actual costs supported by invoice or receipts, plus 10%.

### **Reimbursables**

Display Models and Renderings

USGBC Fees for LEED Certification

Printing of bid documents, or for more than nine (9) sets of design submittals or more than two (2) electronic versions thereof per design submission deliverable phase or sub-phase.

### **Hourly Rates as of 2020**

Principal:	\$300
Assoc Principal:	\$240
Senior Project Manager	\$219
Project Manager / Arc III	\$173
Architect II	\$165
Designer II	\$123
Designer I	\$92

## CONTRACT FOR DESIGNER SERVICES

### AMENDMENT NO. 26

**WHEREAS**, the TOWN OF BROOKLINE (“Owner”) and JONATHAN LEVI ARCHITECTS LLC. (the “Designer”) (collectively, the “Parties”) entered into a Contract on August 31, 2018, (“Contract”) for Designer Services for the New Construction of the Michael Driscoll Elementary School, Abatement and Demolition of the Existing School, Site Improvements and All Associated Work at the 64 Westbourne Terrace, Brookline, MA 02446; and

**WHEREAS**, the scope of this work is summarized in the attached Jonathan Levi Architects’ (JLA) Proposal, dated November 28, 2023, for extended Construction Administration Services performed by Jonathan Levi Architects; and

**WHEREAS**, Contract Amendment No. 2 was approved by the Town of Brookline on January 17, 2020; and

**WHEREAS**, Contract Amendment No. 3 was approved by the Town of Brookline on March 18, 2020; and

**WHEREAS**, Contract Amendment No. 4 was approved by the Town of Brookline on March 26, 2020; and

**WHEREAS**, Contract Amendment No. 5 was approved by the Town of Brookline on March 26, 2020; and

**WHEREAS**, Contract Amendment No. 6 was approved by the Town of Brookline on May 12, 2020; and

**WHEREAS**, Contract Amendment No. 7 was approved by the Town of Brookline on June 9, 2020; and

**WHEREAS**, Contract Amendment No. 8 was approved by the Town of Brookline on August 11, 2020; and

**WHEREAS**, Contract Amendment No. 9 was approved by the Town of Brookline on August 11, 2020; and

**WHEREAS**, Contract Amendment No. 10 was approved by the Town of Brookline on October 13, 2020; and

**WHEREAS**, Contract Amendment No. 11 was approved by the Town of Brookline on March 9, 2021; and

**WHEREAS**, Contract Amendment No. 12 was approved by the Town of Brookline on April 13, 2021; and

**WHEREAS**, Contract Amendment No. 13 was approved by the Town of Brookline on September 14, 2021; and

**WHEREAS**, Contract Amendment No. 14 was approved by the Town of Brookline on September 14, 2021; and

**WHEREAS**, Contract Amendment No. 15 was approved by the Town of Brookline on October 12, 2021; and

**WHEREAS**, Contract Amendment No. 16 was approved by the Town of Brookline on October 12, 2021; and

**WHEREAS**, Contract Amendment No. 17 was approved by the Town of Brookline on November 9, 2021, and

**WHEREAS**, Contract Amendment No. 18 was approved by the Town of Brookline on December 13, 2021, and

**WHEREAS**, Contract Amendment No. 19 was approved by the Town of Brookline on December 14, 2021, and

**WHEREAS**, Contract Amendment No. 20 was approved by the Town of Brookline on February 8, 2022, and

**WHEREAS**, Contract Amendment No. 21 was approved by the Town of Brookline on September 13, 2022, and

**WHEREAS**, Contract Amendment No. 22 was approved by the Town of Brookline on December 13, 2022, and

**WHEREAS**, Contract Amendment No. 23 was approved by the Town of Brookline on June 13, 2023, and

**WHEREAS**, Contract Amendment No. 24 was approved by the Town of Brookline on June 13, 2023, and

**WHEREAS**, Contract Amendment No. 25 was approved by the Town of Brookline on October 10, 2023, and

**WHEREAS**, effective as of June 11, 2024, the parties wish to amend the contract, as amended:

**NOW, THEREFORE**, in consideration of the promises and the mutual covenants contained in this Amendment, and other good and valuable consideration, the receipt and legal sufficiency of which are hereby acknowledged, the Parties, intending to be legally bound, hereby agree as follows:

1. The Owner hereby authorizes this Contract Amendment No. 26 for the total value of \$259,713,21.00. This Amendment is based on JLA's Proposal, dated November 28, 2023 for extended construction administration. The Designer is herein authorized to commence the services outlined in this Amendment, pursuant to the terms and conditions set forth in the Contract, as amended.
2. For the performance of services required under the Contract, as amended, the Designer shall be compensated by the Owner in accordance with the following Fee for Basic Services:

Fee for Basic Services		Previous Amendments	Amount of This Amendment	Total of All Amendments
Feasibility Study/Schematic Design Phase	\$1,179,260	\$ 500	\$ 0	\$ 1,179,760
CA #2 - Design Development Phase	\$ 0	\$ 1,814,766	\$ 0	\$ 1,814,766
CA #2 - Construction Documents Phase	\$ 0	\$ 2,540,672	\$ 0	\$ 2,540,672
CA #2 - Bidding Phase	\$ 0	\$ 290,363	\$ 0	\$ 290,363
CA #2 - Construction Phase	\$ 0	\$ 2,540,672	\$ 0	\$ 2,540,672
CA #2 - Completion Phase	\$ 0	\$ 72,590	\$ 0	\$ 72,590
CA #3 - Geotechnical Engineering – Geothermal Test Well	\$ 0	\$ 117,673	\$ 0	\$ 117,673
CA #3 - Acoustical Engineering – Noise Sound Measurements	\$ 0	\$ 5,500	\$ 0	\$ 5,500

CA #4 – HAZMAT Consulting	\$ 0	\$ 138,512	\$ 0	\$ 138,512
CA #5 – Geo-Environmental & Geotechnical, Subsurface	\$ 0	\$ 340,725	\$ 0	\$ 340,725
CA #6 – Utilities – Hydrant Flow Test	\$ 0	\$ 1,375	\$ 0	\$ 1,375
CA #7 – Supplemental Geo-Engineering & Geotechnical	\$ 0	\$ 50,050	\$ 0	\$ 50,050
CA #8 – Site Surveying	\$ 0	\$ 2,750	\$ 0	\$ 2,750
CA #9 – Supplemental Geo-environmental Engineering	\$ 0	\$ 42,900	\$ 0	\$ 42,900
CA #10–Supplemental Geo-environmental Engineering	\$ 0	\$ 19,800	\$ 0	\$ 19,800
CA #11–Supplemental Geo-environmental Engineering	\$ 0	\$ 13,200	\$ 0	\$ 13,200
CA #12–Supplemental Survey Building Height Certification	\$ 0	\$ 1,320	\$ 0	\$ 1,320
CA #13 – Solar Study	\$ 0	\$ 2,090	\$ 0	\$ 2,090
CA #14–Supplemental Geo-Environmental Engineering	\$ 0	\$ 19,800	\$ 0	\$ 19,800
CA #15–Supplemental Geo-Environmental Engineering	\$ 0	\$ 48,400	\$ 0	\$ 48,400
CA #16–Geothermal System Engineering & Construction Administration	\$ 0	\$ 79,244	\$ 0	\$ 79,244
CA #17–Vibration Monitoring Services	\$ 0	\$ 107,712	\$ 0	\$ 107,712
CA #18–Additional Survey	\$ 0	\$ 1,523.78	\$ 0	\$ 1,523.78
CA #19-Additional Geo-Environmental Construction Monitoring & Testing	\$ 0	\$ 26,070.00	\$ 0	\$ 26,070.00
CA #20-Additional Geo-Environmental Construction Monitoring & Testing	\$ 0	\$ 74,800.00	\$ 0	\$ 74,800.00
CA #21-Rain Garden Redesign and Geothermal Alternate	\$ 0	\$ 10,780.00	\$ 0	\$ 10,780.00



CA #22-Change to Terrazzo	\$ 0	\$ 12,500.00	\$ 0	\$ 12,500.00
CA #23-Geo-environmental	\$ 0	\$ 201,850.00	\$ 0	\$ 201,850.00
CA #24-Geo-environmental Construction Monitoring	\$ 0	\$ 5,500.00	\$ 0	\$ 5,500.00
CA #25 – Additional Construction Admin. - Accenttech	\$ 0	\$ 3,520	\$ 0	\$ 3,520
CA #26 – Extended Construction Admin.	\$ 0	\$ 0	\$ 259,713.21	\$ 259,713.21
<b>Total Fee</b>	<b>\$1,179,260</b>	<b>\$8,587,157.78</b>	<b>\$ 259,713.21</b>	<b>\$9,766,417.78</b>

This Amendment is for extended construction administration services.

3. The Construction Budget shall be as follows:

Original Budget:	<u>\$ 92,909,563</u>
Amended Budget	<u>\$100,720,162</u>

4. The Project Schedule shall be as follows:

Original Schedule:	<u>Phase 1 Substantial Completion – 11/4/2022</u>
	<u>Phase 2 Substantial Completion – 8/31/2024</u>
Amended Schedule	<u>Phase 1 Substantial Completion – 9/29/2023</u>
	<u>Phase 2 Substantial Completion – 8/31/2024</u>

Phase 1 – New Building, Roadways and Sidewalk Work

Phase 2 – Abatement & Demolition of Existing Building, Geothermal Wells & Site Improvements

5. This Amendment contains all the terms and conditions agreed upon by the Parties as amendments to the original Contract, as amended. No other understandings or representations, oral or otherwise, regarding amendments to the original Contract, as amended, shall be deemed to exist, or bind the Parties, and all other terms and conditions of the Contract, as amended, remain in full force and effect.

IN WITNESS WHEREOF, the Owner, with the prior approval of the Authority, and the Designer have caused this Amendment to be executed by their respective authorized officers.

**OWNER:**

\_\_\_\_\_  
(print name)

\_\_\_\_\_  
(print title)

By: \_\_\_\_\_  
(signature)

Date: \_\_\_\_\_

**DESIGNER:**

\_\_\_\_\_  
(print name)

\_\_\_\_\_  
(print title)

By: \_\_\_\_\_  
(signature)

Date: June 11, 2024

28 November 2023

Janer Fierman  
Chairperson  
Brookline Building Commission  
333 Washington Street,  
Brookline, MA 02445

Re: *Fee Proposal, Extended Construction Administration Schedule  
Driscoll School, Brookline MA*

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Project Manager / Arc III	\$173
Architect II	\$165
Designer II	\$123
Designer I	\$92

**Driscoll School**

**JLA Job Hours and Calculated Labor Costs**

June 2023 Through October 2023

**Hourly Rates per signed contract (2020 rates)**

Principal:	\$300 /Hr
Assoc Principal:	\$240 /Hr
Senior Project Manager:	\$219 /Hr
Project Manager / Arc III	\$173 /Hr
Architect II	\$165 /Hr
Designer II	\$123 /Hr
Designer I	\$92 /Hr

Staff	J Levi	P Gray	M Warner	C Harris	J Machek	M Tucker	A Wilson	Total
Position	Principal	Principal	Asoc Prin	Sr PM	Architect II	Designer I	Designer I	
Rate	\$300 /Hr	\$300 /Hr	\$240 /Hr	\$219 /Hr	\$165 /Hr	\$92 /Hr	\$92 /Hr	

June 2023 Hours	20.0 Hrs	39.0 Hrs	165.0 Hrs	143.5 Hrs	188.5 Hrs	111.0 Hrs	0.0 Hrs	667.0 Hrs
Labor Cost	\$6,000.00	\$11,700.00	\$39,600.00	\$31,426.50	\$31,102.50	\$10,212.00	\$0.00	\$130,041.00

July 2023 Hours	13.0 Hrs	19.5 Hrs	124.0 Hrs	89.5 Hrs	30 Hrs	105.0 Hrs	0.0 Hrs	381.0 Hrs
Labor Cost	\$3,900.00	\$5,850.00	\$29,760.00	\$19,600.50	\$4,950.00	\$9,660.00	\$0.00	\$73,720.50

August 2023 Hours	14.0 Hrs	18.0 Hrs	165.0 Hrs	79 Hrs	8.75 Hrs	2.0 Hrs	28.0 Hrs	314.8 Hrs
Labor Cost	\$4,200.00	\$5,400.00	\$39,600.00	\$17,301.00	\$1,443.75	\$184.00	\$2,576.00	\$70,704.75

September 2023 Hours	7.5 Hrs	17.5 Hrs	180.0 Hrs	93 Hrs	90 Hrs	3.5 Hrs	45.0 Hrs	436.5 Hrs
Labor Cost	\$2,250.00	\$5,250.00	\$43,200.00	\$20,367.00	\$14,850.00	\$322.00	\$4,140.00	\$90,379.00

October 2023 Hours	4.5 Hrs	18.0 Hrs	143.0 Hrs	118.5 Hrs	121 Hrs	4.0 Hrs	0.0 Hrs	409.0 Hrs
Labor Cost	\$1,350.00	\$5,400.00	\$34,320.00	\$25,951.50	\$19,965.00	\$368.00	\$0.00	\$87,354.50

**Total June thru October 2023 \$452,199.75**

# Detailed time report: 06/01/2023 – 06/30/2023

Total hours

**667.00**

667.00 Uninvoiced billable hours

Clients

1 Project

Tasks

Team

**All clients****1823 DriscollSchool****All tasks****Everyone**

Date	Client	Project	Task	Roles	Hours
Carol Harris					143.50
06/01/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Project Manager	<u>2.00</u>
06/01/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Project Manager	<u>9.00</u>
06/02/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Project Manager	<u>8.00</u>
06/05/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Project Manager	<u>9.00</u>
06/06/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Project Manager	<u>9.50</u>
06/07/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Project Manager	<u>9.50</u>
06/08/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Project Manager	<u>13.00</u>
06/09/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Project Manager	<u>8.00</u>
06/20/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Project Manager	<u>7.50</u>
06/21/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Project Manager	<u>8.00</u>
06/22/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Project Manager	<u>11.00</u>

**Total 667.00**

Date	Client	Project	Task	Roles	Hours
06/23/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Project Manager	<u>8.00</u>
06/26/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Project Manager	<u>7.00</u>
06/27/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Project Manager	<u>8.00</u>
06/28/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Project Manager	<u>8.00</u>
06/29/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Project Manager	<u>10.00</u>
06/30/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Project Manager	<u>8.00</u>
James Machek					188.50
06/01/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Architect	<u>9.00</u>
06/02/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Architect	<u>9.00</u>
06/05/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Architect	<u>10.00</u>
06/06/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Architect	<u>9.50</u>
06/07/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Architect	<u>9.50</u>
06/08/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Architect	<u>9.00</u>
06/09/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Architect	<u>9.00</u>
06/12/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Architect	<u>10.00</u>
06/13/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Architect	<u>8.00</u>
<b>Total</b>					<b>667.00</b>



Date	Client	Project	Task	Roles	Hours
06/14/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Architect	<u>10.00</u>
06/15/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Architect	<u>9.50</u>
06/16/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Architect	<u>2.00</u>
06/20/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Architect	<u>10.00</u>
06/21/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Architect	<u>9.00</u>
06/22/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Architect	<u>9.50</u>
06/23/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Architect	<u>9.00</u>
06/26/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Architect	<u>10.00</u>
06/27/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Architect	<u>9.50</u>
06/28/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Architect	<u>9.00</u>
06/29/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Architect	<u>9.00</u>
06/30/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Architect	<u>9.00</u>
Jonathan Levi					20.00
06/01/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Principal/Project Designer	<u>1.50</u>
06/02/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Principal/Project Designer	<u>2.50</u>
06/06/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Principal/Project Designer	<u>3.00</u>
<b>Total</b>					<b>667.00</b>

Date	Client	Project	Task	Roles	Hours
06/08/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Principal/Project Designer	<u>1.00</u>
06/09/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Principal/Project Designer	<u>2.00</u>
06/13/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Principal/Project Designer	<u>2.00</u>
06/16/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Principal/Project Designer	<u>2.00</u>
06/22/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Principal/Project Designer	<u>2.00</u>
06/28/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Principal/Project Designer	<u>2.00</u>
06/29/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Principal/Project Designer	<u>0.50</u>
06/30/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Principal/Project Designer	<u>1.50</u>
Mark Warner					165.00
06/01/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Project Manager	<u>9.00</u>
06/02/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Project Manager	<u>9.00</u>
06/05/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Project Manager	<u>8.00</u>
06/06/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Project Manager	<u>9.00</u>
06/07/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Project Manager	<u>9.00</u>
06/08/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Project Manager	<u>9.00</u>
06/09/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Project Manager	<u>7.00</u>
<b>Total</b>					<b>667.00</b>

Date	Client	Project	Task	Roles	Hours
06/12/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Project Manager	<u>8.00</u>
06/13/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Project Manager	<u>9.00</u>
06/14/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Project Manager	<u>9.00</u>
06/15/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Project Manager	<u>8.00</u>
06/16/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Project Manager	<u>7.00</u>
06/20/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Project Manager	<u>6.00</u>
06/21/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Project Manager	<u>6.00</u>
06/22/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Project Manager	<u>6.00</u>
06/23/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Project Manager	<u>6.00</u>
06/26/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Project Manager	<u>8.00</u>
06/27/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Project Manager	<u>9.00</u>
06/28/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Project Manager	<u>7.00</u>
06/29/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Project Manager	<u>8.00</u>
06/30/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Project Manager	<u>8.00</u>
Mykael Tucker					111.00
06/01/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Studio Assistant	<u>8.00</u>
submittal log					

**Total 667.00**

Date	Client	Project	Task	Roles	Hours
06/02/2023	Town of Brookline	1823 Driscoll School submittal log	6A CA - Extra Services	Studio Assistant	<u>8.00</u>
06/05/2023	Town of Brookline	1823 Driscoll School submittal log	6A CA - Extra Services	Studio Assistant	<u>8.00</u>
06/06/2023	Town of Brookline	1823 Driscoll School Submittals/Evacuation Maps	6A CA - Extra Services	Studio Assistant	<u>8.00</u>
06/07/2023	Town of Brookline	1823 Driscoll School Evacuation Maps	6A CA - Extra Services	Studio Assistant	<u>6.00</u>
06/13/2023	Town of Brookline	1823 Driscoll School Map Revisions	6A CA - Extra Services	Studio Assistant	<u>8.00</u>
06/14/2023	Town of Brookline	1823 Driscoll School Evacuation Map Revisions	6A CA - Extra Services	Studio Assistant	<u>3.00</u>
06/15/2023	Town of Brookline	1823 Driscoll School Evacuation Maps	6A CA - Extra Services	Studio Assistant	<u>2.00</u>
06/21/2023	Town of Brookline	1823 Driscoll School Evac Maps	6A CA - Extra Services	Studio Assistant	<u>5.00</u>
06/22/2023	Town of Brookline	1823 Driscoll School Evacuation Maps	6A CA - Extra Services	Studio Assistant	<u>8.00</u>
06/23/2023	Town of Brookline	1823 Driscoll School Evacuation Maps	6A CA - Extra Services	Studio Assistant	<u>8.00</u>

**Total 667.00**

Date	Client	Project	Task	Roles	Hours
06/26/2023	Town of Brookline	1823 Driscoll School Mapping	6A CA - Extra Services	Studio Assistant	<u>8.00</u>
06/27/2023	Town of Brookline	1823 Driscoll School Mapping	6A CA - Extra Services	Studio Assistant	<u>8.00</u>
06/28/2023	Town of Brookline	1823 Driscoll School Mapping	6A CA - Extra Services	Studio Assistant	<u>8.00</u>
06/29/2023	Town of Brookline	1823 Driscoll School Mapping	6A CA - Extra Services	Studio Assistant	<u>7.00</u>
06/30/2023	Town of Brookline	1823 Driscoll School Mapping	6A CA - Extra Services	Studio Assistant	<u>8.00</u>
Philip Gray					39.00
06/01/2023	Town of Brookline	1823 Driscoll School	6A CA - Extra Services	Principal/Project Designer	<u>1.00</u>
06/02/2023	Town of Brookline	1823 Driscoll School	6A CA - Extra Services	Principal/Project Designer	<u>2.00</u>
06/05/2023	Town of Brookline	1823 Driscoll School	6A CA - Extra Services	Principal/Project Designer	<u>1.00</u>
06/06/2023	Town of Brookline	1823 Driscoll School	6A CA - Extra Services	Principal/Project Designer	<u>1.00</u>
06/07/2023	Town of Brookline	1823 Driscoll School	6A CA - Extra Services	Principal/Project Designer	<u>2.00</u>
06/08/2023	Town of Brookline	1823 Driscoll School	6A CA - Extra Services	Principal/Project Designer	<u>4.00</u>
06/09/2023	Town of Brookline	1823 Driscoll School	6A CA - Extra Services	Principal/Project Designer	<u>6.00</u>
<b>Total</b>					<b>667.00</b>

Date	Client	Project	Task	Roles	Hours
06/12/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Principal/Project Designer	<u>1.00</u>
06/13/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Principal/Project Designer	<u>2.00</u>
06/14/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Principal/Project Designer	<u>1.00</u>
06/15/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Principal/Project Designer	<u>2.00</u>
06/16/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Principal/Project Designer	<u>2.00</u>
06/20/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Principal/Project Designer	<u>1.00</u>
06/21/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Principal/Project Designer	<u>1.00</u>
06/22/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Principal/Project Designer	<u>2.00</u>
06/23/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Principal/Project Designer	<u>2.00</u>
06/26/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Principal/Project Designer	<u>1.00</u>
06/27/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Principal/Project Designer	<u>1.00</u>
06/28/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Principal/Project Designer	<u>1.00</u>
06/29/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Principal/Project Designer	<u>2.00</u>
06/30/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Principal/Project Designer	<u>3.00</u>
<b>Total</b>					<b>667.00</b>

# Detailed time report: 07/01/2023 – 07/31/2023

Total hours

**381.00**

361.00 Uninvoiced billable hours

Clients

1 Project

Tasks

Team

**All clients****1823 DriscollSchool****All tasks****Everyone**

Date	Client	Project	Task	Roles	Hours
Carol Harris					89.50
07/10/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Project Manager	<u>10.00</u>
07/11/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Project Manager	<u>10.00</u>
07/12/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Project Manager	<u>4.00</u>
07/13/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Project Manager	<u>5.50</u>
07/14/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Project Manager	<u>4.00</u>
07/17/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Project Manager	<u>4.00</u>
07/18/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Project Manager	<u>5.00</u>
07/19/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Project Manager	<u>4.00</u>
07/20/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Project Manager	<u>8.00</u>
07/21/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Project Manager	<u>4.00</u>
07/24/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Project Manager	<u>5.00</u>

**Total 381.00**

Date	Client	Project	Task	Roles	Hours
07/25/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Project Manager	<u>4.00</u>
07/26/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Project Manager	<u>5.00</u>
07/27/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Project Manager	<u>8.00</u>
07/28/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Project Manager	<u>4.00</u>
07/31/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Project Manager	<u>5.00</u>
James Machek					30.00
07/03/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Architect	<u>9.00</u>
07/05/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Architect	<u>3.00</u>
07/10/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Architect	<u>4.75</u>
07/11/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Architect	<u>4.00</u>
07/12/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Architect	<u>2.00</u>
07/13/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Architect	<u>2.00</u>
07/14/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Architect	<u>0.25</u>
07/17/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Architect	<u>1.00</u>
07/18/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Architect	<u>0.25</u>
07/19/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Architect	<u>0.25</u>
<b>Total</b>					<b>381.00</b>



Date	Client	Project	Task	Roles	Hours
07/20/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Architect	<u>0.25</u>
07/21/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Architect	<u>0.25</u>
07/24/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Architect	<u>0.75</u>
07/25/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Architect	<u>0.50</u>
07/26/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Architect	<u>0.50</u>
07/27/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Architect	<u>0.75</u>
07/28/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Architect	<u>0.50</u>
Jonathan Levi					13.00
07/11/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Principal/Project Designer	<u>3.00</u>
07/13/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Principal/Project Designer	<u>2.00</u>
07/14/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Principal/Project Designer	<u>1.00</u>
07/17/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Principal/Project Designer	<u>1.00</u>
07/18/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Principal/Project Designer	<u>0.50</u>
07/19/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Principal/Project Designer	<u>1.50</u>
07/20/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Principal/Project Designer	<u>0.50</u>
07/27/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Principal/Project Designer	<u>2.00</u>
<b>Total</b>					<b>381.00</b>

Date	Client	Project	Task	Roles	Hours
07/28/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Principal/Project Designer	<u>1.50</u>
Mark Warner					124.00
07/11/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Project Manager	<u>9.00</u>
07/12/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Project Manager	<u>10.00</u>
07/13/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Project Manager	<u>9.00</u>
07/14/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Project Manager	<u>8.00</u>
07/17/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Project Manager	<u>9.00</u>
07/18/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Project Manager	<u>9.00</u>
07/19/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Project Manager	<u>9.00</u>
07/20/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Project Manager	<u>8.00</u>
07/21/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Project Manager	<u>8.00</u>
07/24/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Project Manager	<u>9.00</u>
07/25/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Project Manager	<u>8.00</u>
07/26/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Project Manager	<u>6.00</u>
07/27/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Project Manager	<u>5.00</u>
07/28/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Project Manager	<u>8.00</u>
<b>Total</b>					<b>381.00</b>

Date	Client	Project	Task	Roles	Hours
07/31/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Project Manager	<u>9.00</u>
Mykael Tucker					105.00
07/05/2023	Town of Brookline	1823 DriscollSchool Mapping	6A CA - Extra Services	Studio Assistant	<u>8.00</u>
07/06/2023	Town of Brookline	1823 DriscollSchool Mapping	6A CA - Extra Services	Studio Assistant	<u>8.00</u>
07/07/2023	Town of Brookline	1823 DriscollSchool Mapping	6A CA - Extra Services	Studio Assistant	<u>4.00</u>
07/10/2023	Town of Brookline	1823 DriscollSchool Mapping	6A CA - Extra Services	Studio Assistant	<u>8.00</u>
07/11/2023	Town of Brookline	1823 DriscollSchool Mapping	6A CA - Extra Services	Studio Assistant	<u>8.00</u>
07/12/2023	Town of Brookline	1823 DriscollSchool Mapping	6A CA - Extra Services	Studio Assistant	<u>6.00</u>
07/12/2023	Town of Brookline	1823 DriscollSchool Revit Training	6A CA - Extra Services	Studio Assistant	<u>2.00</u>
07/13/2023	Town of Brookline	1823 DriscollSchool Site Visit	6A CA - Extra Services	Studio Assistant	<u>2.00</u>
07/13/2023	Town of Brookline	1823 DriscollSchool Mapping	6A CA - Extra Services	Studio Assistant	<u>6.00</u>
<b>Total</b>					<b>381.00</b>

Date	Client	Project	Task	Roles	Hours
07/14/2023	Town of Brookline	1823 Driscoll School Mapping	6A CA - Extra Services	Studio Assistant	<u>8.00</u>
07/17/2023	Town of Brookline	1823 Driscoll School Mapping	6A CA - Extra Services	Studio Assistant	<u>8.00</u>
07/18/2023	Town of Brookline	1823 Driscoll School Mapping	6A CA - Extra Services	Studio Assistant	<u>8.00</u>
07/19/2023	Town of Brookline	1823 Driscoll School Mapping	6A CA - Extra Services	Studio Assistant	<u>8.00</u>
07/20/2023	Town of Brookline	1823 Driscoll School Dimensions	4 CD	Studio Assistant	<u>4.00</u>
07/20/2023	Town of Brookline	1823 Driscoll School Punch listing Info session	6A CA - Extra Services	Studio Assistant	<u>1.00</u>
07/21/2023	Town of Brookline	1823 Driscoll School Dimensions/Editing	4 CD	Studio Assistant	<u>8.00</u>
07/31/2023	Town of Brookline	1823 Driscoll School RFI 772: Sketchup (Rhino) lighting fixture lengths/ top corners of fixture	4 CD	Studio Assistant	<u>8.00</u>
Philip Gray					19.50
07/10/2023	Town of Brookline	1823 Driscoll School	6A CA - Extra Services	Principal/Project Designer	<u>2.00</u>
07/11/2023	Town of Brookline	1823 Driscoll School	6A CA - Extra Services	Principal/Project Designer	<u>6.00</u>
07/13/2023	Town of Brookline	1823 Driscoll School	6A CA - Extra Services	Principal/Project Designer	<u>1.50</u>
<b>Total</b>					<b>381.00</b>

Date	Client	Project	Task	Roles	Hours
07/14/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Principal/Project Designer	<u>1.00</u>
07/17/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Principal/Project Designer	<u>1.00</u>
07/20/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Principal/Project Designer	<u>1.50</u>
07/21/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Principal/Project Designer	<u>1.00</u>
07/24/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Principal/Project Designer	<u>1.00</u>
07/25/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Principal/Project Designer	<u>1.00</u>
07/26/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Principal/Project Designer	<u>0.50</u>
07/27/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Principal/Project Designer	<u>1.00</u>
07/28/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Principal/Project Designer	<u>2.00</u>
<b>Total</b>					<b>381.00</b>

# Detailed time report: 08/01/2023 – 08/31/2023

Total hours

**314.75**

312.75 Uninvoiced billable hours

Clients

1 Project

Tasks

Team

**All clients****1823 DriscollSchool****All tasks****Everyone**

Date	Client	Project	Task	Roles	Hours
Alison Wilson					26.00
08/18/2023	Town of Brookline	1823 DriscollSchool	9 Punch List	Intern/Co-Op	<u>8.00</u>
08/21/2023	Town of Brookline	1823 DriscollSchool	9 Punch List	Intern/Co-Op	<u>8.00</u>
08/22/2023	Town of Brookline	1823 DriscollSchool	9 Punch List	Intern/Co-Op	<u>2.00</u>
08/23/2023	Town of Brookline	1823 DriscollSchool	9 Punch List	Intern/Co-Op	<u>4.00</u>
08/24/2023	Town of Brookline	1823 DriscollSchool	9 Punch List	Intern/Co-Op	<u>4.00</u>
Carol Harris					79.00
08/01/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Project Manager	<u>8.00</u>
08/02/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Project Manager	<u>7.00</u>
08/03/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Project Manager	<u>8.00</u>
08/04/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Project Manager	<u>2.00</u>
08/07/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Project Manager	<u>4.00</u>
08/08/2023	Town of	1823	6A CA - Extra	Project Manager	<u>8.00</u>

**Total 314.75**

Date	Client	Project	Task	Roles	Hours
	Brookline	DriscollSchool	Services		
08/16/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Project Manager	<u>4.00</u>
08/17/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Project Manager	<u>6.00</u>
08/21/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Project Manager	<u>6.00</u>
08/22/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Project Manager	<u>4.00</u>
08/23/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Project Manager	<u>4.00</u>
08/24/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Project Manager	<u>4.00</u>
08/25/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Project Manager	<u>2.00</u>
08/28/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Project Manager	<u>2.00</u>
08/29/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Project Manager	<u>2.00</u>
08/30/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Project Manager	<u>2.00</u>
08/31/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Project Manager	<u>6.00</u>
James Machek					8.75
08/01/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Architect	<u>0.25</u>
08/02/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Architect	<u>0.25</u>
08/04/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Architect	<u>0.75</u>
08/07/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Architect	<u>0.25</u>

**Total 314.75**

Date	Client	Project	Task	Roles	Hours
08/08/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Architect	<u>0.25</u>
08/09/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Architect	<u>0.25</u>
08/10/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Architect	<u>0.25</u>
08/11/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Architect	<u>2.50</u>
08/14/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Architect	<u>0.25</u>
08/15/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Architect	<u>0.25</u>
08/16/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Architect	<u>0.25</u>
08/17/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Architect	<u>0.25</u>
08/18/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Architect	<u>0.25</u>
08/28/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Architect	<u>1.00</u>
08/29/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Architect	<u>0.50</u>
08/30/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Architect	<u>0.25</u>
08/31/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Architect	<u>1.00</u>
Joan Meenan					2.00
08/31/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Office Director	<u>2.00</u>
Jonathan Levi					14.00
08/02/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Principal/Project Designer	<u>1.00</u>

**Total 314.75**



Date	Client	Project	Task	Roles	Hours
08/03/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Principal/Project Designer	<u>2.50</u>
08/10/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Principal/Project Designer	<u>2.00</u>
08/11/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Principal/Project Designer	<u>1.50</u>
08/17/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Principal/Project Designer	<u>1.00</u>
08/23/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Principal/Project Designer	<u>1.00</u>
08/25/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Principal/Project Designer	<u>2.00</u>
08/29/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Principal/Project Designer	<u>1.50</u>
08/30/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Principal/Project Designer	<u>0.50</u>
08/31/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Principal/Project Designer	<u>1.00</u>
Mark Warner					165.00
08/01/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Project Manager	<u>7.00</u>
08/02/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Project Manager	<u>7.00</u>
08/03/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Project Manager	<u>5.00</u>
08/04/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Project Manager	<u>5.00</u>
08/07/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Project Manager	<u>5.00</u>
08/08/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Project Manager	<u>7.00</u>
<b>Total</b>					<b>314.75</b>

Date	Client	Project	Task	Roles	Hours
08/09/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Project Manager	<u>6.00</u>
08/10/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Project Manager	<u>8.00</u>
08/11/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Project Manager	<u>9.00</u>
08/14/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Project Manager	<u>9.00</u>
08/15/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Project Manager	<u>7.00</u>
08/16/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Project Manager	<u>4.00</u>
08/17/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Project Manager	<u>6.00</u>
08/18/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Project Manager	<u>8.00</u>
08/21/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Project Manager	<u>8.00</u>
08/22/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Project Manager	<u>9.00</u>
08/23/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Project Manager	<u>9.00</u>
08/24/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Project Manager	<u>8.00</u>
08/25/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Project Manager	<u>7.00</u>
08/28/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Project Manager	<u>7.00</u>
08/29/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Project Manager	<u>9.00</u>
08/30/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Project Manager	<u>7.00</u>

**Total 314.75**

Date	Client	Project	Task	Roles	Hours
08/31/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Project Manager	<u>8.00</u>
Mykael Tucker					2.00
08/01/2023	Town of Brookline	1823 DriscollSchool RFI Edits	4 CD	Studio Assistant	<u>2.00</u>
Philip Gray					18.00
08/01/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Principal/Project Designer	<u>3.00</u>
08/14/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Principal/Project Designer	<u>1.00</u>
08/17/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Principal/Project Designer	<u>1.00</u>
08/18/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Principal/Project Designer	<u>1.00</u>
08/23/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Principal/Project Designer	<u>3.00</u>
08/24/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Principal/Project Designer	<u>2.00</u>
08/25/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Principal/Project Designer	<u>2.00</u>
08/29/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Principal/Project Designer	<u>1.00</u>
08/30/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Principal/Project Designer	<u>2.00</u>
08/31/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Principal/Project Designer	<u>2.00</u>
<b>Total</b>					<b>314.75</b>

# Detailed time report: 09/01/2023 – 09/30/2023

Total hours

**436.75**

436.75 Uninvoiced billable hours

Clients

1 Project

Tasks

Team

**All clients****1823 DriscollSchool****All tasks****Everyone**

Date	Client	Project	Task	Roles	Hours
Alison Wilson					45.00
09/01/2023	Town of Brookline	1823 DriscollSchool	9 Punch List	Intern/Co-Op	<u>8.00</u>
09/07/2023	Town of Brookline	1823 DriscollSchool	9 Punch List	Intern/Co-Op	<u>4.00</u>
09/11/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Intern/Co-Op	<u>2.00</u>
09/13/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Intern/Co-Op	<u>2.00</u>
09/14/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Intern/Co-Op	<u>5.00</u>
09/27/2023	Town of Brookline	1823 DriscollSchool	9 Punch List	Intern/Co-Op	<u>8.00</u>
09/28/2023	Town of Brookline	1823 DriscollSchool	9 Punch List	Intern/Co-Op	<u>8.00</u>
09/29/2023	Town of Brookline	1823 DriscollSchool	9 Punch List	Intern/Co-Op	<u>8.00</u>
Carol Harris					93.00
09/01/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Project Manager	<u>4.00</u>
09/05/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Project Manager	<u>4.00</u>
09/06/2023	Town of	1823	6A CA - Extra	Project Manager	<u>4.00</u>

**Total 436.75**

Date	Client	Project	Task	Roles	Hours
	Brookline	DriscollSchool	Services		
09/07/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Project Manager	<u>5.00</u>
09/08/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Project Manager	<u>6.00</u>
09/11/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Project Manager	<u>2.00</u>
09/12/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Project Manager	<u>4.00</u>
09/13/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Project Manager	<u>2.00</u>
09/14/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Project Manager	<u>4.00</u>
09/15/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Project Manager	<u>8.00</u>
09/18/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Project Manager	<u>8.00</u>
09/19/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Project Manager	<u>8.00</u>
09/20/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Project Manager	<u>5.00</u>
09/21/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Project Manager	<u>8.00</u>
09/22/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Project Manager	<u>7.00</u>
09/26/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Project Manager	<u>8.00</u>
09/27/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Project Manager	<u>6.00</u>
James Machek					90.25
09/01/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Architect	<u>0.25</u>

**Total 436.75**

Date	Client	Project	Task	Roles	Hours
09/05/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Architect	<u>0.50</u>
09/06/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Architect	<u>0.50</u>
09/07/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Architect	<u>0.50</u>
09/08/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Architect	<u>0.50</u>
09/11/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Architect	<u>0.25</u>
09/12/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Architect	<u>0.25</u>
09/13/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Architect	<u>0.50</u>
09/14/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Architect	<u>1.00</u>
09/15/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Architect	<u>8.00</u>
09/18/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Architect	<u>5.00</u>
09/19/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Architect	<u>6.00</u>
09/20/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Architect	<u>6.00</u>
09/21/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Architect	<u>7.00</u>
09/22/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Architect	<u>9.00</u>
09/25/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Architect	<u>9.00</u>
09/26/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Architect	<u>9.00</u>
<b>Total</b>					<b>436.75</b>

Date	Client	Project	Task	Roles	Hours
09/27/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Architect	<u>9.00</u>
09/28/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Architect	<u>9.00</u>
09/29/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Architect	<u>9.00</u>
Jonathan Levi					7.50
09/01/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Principal/Project Designer	<u>1.00</u>
09/14/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Principal/Project Designer	<u>2.00</u>
09/20/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Principal/Project Designer	<u>2.50</u>
09/21/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Principal/Project Designer	<u>2.00</u>
Mark Warner					180.00
09/01/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Project Manager	<u>6.00</u>
09/04/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Project Manager	<u>9.00</u>
09/05/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Project Manager	<u>9.00</u>
09/06/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Project Manager	<u>10.00</u>
09/07/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Project Manager	<u>10.00</u>
09/08/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Project Manager	<u>9.00</u>
09/11/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Project Manager	<u>9.00</u>
09/12/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Project Manager	<u>9.00</u>

**Total 436.75**

Date	Client	Project	Task	Roles	Hours
09/13/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Project Manager	<u>9.00</u>
09/14/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Project Manager	<u>9.00</u>
09/15/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Project Manager	<u>8.00</u>
09/18/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Project Manager	<u>8.00</u>
09/19/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Project Manager	<u>8.00</u>
09/20/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Project Manager	<u>9.00</u>
09/21/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Project Manager	<u>9.00</u>
09/22/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Project Manager	<u>6.00</u>
09/25/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Project Manager	<u>8.00</u>
09/26/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Project Manager	<u>9.00</u>
09/27/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Project Manager	<u>9.00</u>
09/28/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Project Manager	<u>9.00</u>
09/29/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Project Manager	<u>8.00</u>
Mykael Tucker					3.50
09/20/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Studio Assistant	<u>0.50</u>
09/27/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Studio Assistant	<u>3.00</u>
		Punchlisting			

**Total 436.75**



Date	Client	Project	Task	Roles	Hours
Philip Gray					17.50
09/01/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Principal/Project Designer	<u>3.00</u>
09/07/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Principal/Project Designer	<u>2.00</u>
09/08/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Principal/Project Designer	<u>2.00</u>
09/12/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Principal/Project Designer	<u>2.00</u>
09/14/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Principal/Project Designer	<u>1.00</u>
09/19/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Principal/Project Designer	<u>1.00</u>
09/20/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Principal/Project Designer	<u>1.00</u>
09/21/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Principal/Project Designer	<u>2.00</u>
09/22/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Principal/Project Designer	<u>1.00</u>
09/26/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Principal/Project Designer	<u>1.00</u>
09/27/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Principal/Project Designer	<u>1.50</u>
<b>Total</b>					<b>436.75</b>

# Detailed time report: 10/01/2023 – 10/31/2023

Total hours

**409.00**

409.00 Uninvoiced billable hours

Clients

1 Project

Tasks

Team

**All clients****1823 DriscollSchool****All tasks****Everyone**

Date	Client	Project	Task	Roles	Hours
Carol Harris					118.50
10/02/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Project Manager	<u>8.00</u>
10/03/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Project Manager	<u>8.00</u>
10/04/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Project Manager	<u>8.00</u>
10/05/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Project Manager	<u>10.00</u>
10/10/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Project Manager	<u>11.00</u>
10/11/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Project Manager	<u>5.00</u>
10/12/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Project Manager	<u>7.00</u>
10/13/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Project Manager	<u>4.00</u>
10/16/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Project Manager	<u>5.00</u>
10/17/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Project Manager	<u>5.00</u>
10/18/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Project Manager	<u>5.00</u>

**Total 409.00**

Date	Client	Project	Task	Roles	Hours
10/19/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Project Manager	<u>6.00</u>
10/20/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Project Manager	<u>4.00</u>
10/23/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Project Manager	<u>5.00</u>
10/24/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Project Manager	<u>5.00</u>
10/25/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Project Manager	<u>5.00</u>
10/26/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Project Manager	<u>6.50</u>
10/27/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Project Manager	<u>4.00</u>
10/30/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Project Manager	<u>5.00</u>
10/31/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Project Manager	<u>2.00</u>
James Machek					121.00
10/02/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Architect	<u>9.00</u>
10/03/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Architect	<u>9.00</u>
10/04/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Architect	<u>9.00</u>
10/05/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Architect	<u>9.00</u>
10/06/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Architect	<u>4.00</u>
10/10/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Architect	<u>9.00</u>
<b>Total</b>					<b>409.00</b>

Date	Client	Project	Task	Roles	Hours
10/11/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Architect	<u>9.00</u>
10/12/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Architect	<u>9.00</u>
10/13/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Architect	<u>9.00</u>
10/16/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Architect	<u>7.00</u>
10/17/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Architect	<u>3.00</u>
10/18/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Architect	<u>4.00</u>
10/19/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Architect	<u>6.00</u>
10/20/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Architect	<u>5.00</u>
10/23/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Architect	<u>3.00</u>
10/24/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Architect	<u>4.00</u>
10/25/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Architect	<u>4.00</u>
10/26/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Architect	<u>3.00</u>
10/27/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Architect	<u>2.00</u>
10/30/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Architect	<u>3.00</u>
10/31/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Architect	<u>1.00</u>
Jonathan Levi					4.50

**Total 409.00**

Date	Client	Project	Task	Roles	Hours
10/10/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Principal/Project Designer	<u>2.00</u>
10/19/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Principal/Project Designer	<u>0.50</u>
10/24/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Principal/Project Designer	<u>2.00</u>
Mark Warner					143.00
10/02/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Project Manager	<u>9.00</u>
10/03/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Project Manager	<u>7.00</u>
10/04/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Project Manager	<u>5.00</u>
10/05/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Project Manager	<u>8.00</u>
10/06/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Project Manager	<u>8.00</u>
10/10/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Project Manager	<u>8.00</u>
10/11/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Project Manager	<u>8.00</u>
10/13/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Project Manager	<u>8.00</u>
10/16/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Project Manager	<u>8.00</u>
10/17/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Project Manager	<u>8.00</u>
10/18/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Project Manager	<u>6.00</u>
10/19/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Project Manager	<u>10.00</u>

**Total 409.00**

Date	Client	Project	Task	Roles	Hours
10/20/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Project Manager	<u>8.00</u>
10/23/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Project Manager	<u>9.00</u>
10/24/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Project Manager	<u>5.00</u>
10/25/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Project Manager	<u>5.00</u>
10/26/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Project Manager	<u>8.00</u>
10/27/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Project Manager	<u>7.00</u>
10/30/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Project Manager	<u>5.00</u>
10/31/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Project Manager	<u>3.00</u>
Mykael Tucker					4.00
10/02/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Studio Assistant	<u>2.00</u>
10/03/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Studio Assistant	<u>2.00</u>
Philip Gray					18.00
10/02/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Principal/Project Designer	<u>1.00</u>
10/03/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Principal/Project Designer	<u>1.00</u>
10/04/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Principal/Project Designer	<u>3.00</u>
10/05/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Principal/Project Designer	<u>1.00</u>
10/06/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Principal/Project Designer	<u>1.00</u>

**Total 409.00**

Date	Client	Project	Task	Roles	Hours
10/10/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Principal/Project Designer	<u>3.00</u>
10/12/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Principal/Project Designer	<u>1.00</u>
10/13/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Principal/Project Designer	<u>3.00</u>
10/18/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Principal/Project Designer	<u>1.00</u>
10/19/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Principal/Project Designer	<u>1.00</u>
10/23/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Principal/Project Designer	<u>1.00</u>
10/25/2023	Town of Brookline	1823 DriscollSchool	6A CA - Extra Services	Principal/Project Designer	<u>1.00</u>
<b>Total</b>					<b>409.00</b>